



MediaSoft International
 8 Iasonidou Street, 54635 Thessaloniki, GREECE
 Tel: +30 2310 202085 - Fax: +30 2310 202067
 Info@MediaSoftint.com -
 http://www.MediaSoftint.com

OPTICAL DISC PRODUCTION ORDER FORM	<i>Part 1 of 2</i>
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Company Invoice address	Delivery address	Shipping	Dates
		<input type="checkbox"/> Courier <input type="checkbox"/> Air-Cargo <input type="checkbox"/> Truck <input type="checkbox"/> Postal Mail <input type="checkbox"/> Other	Input Media Dispatch: Delivery:

Master Details			
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Title:			<input type="checkbox"/> New order <input type="checkbox"/> Re-order Order Code:
Order Type:	<input type="checkbox"/> Glass-mastering (incl. One stamper) <input type="checkbox"/> Additional stampers: (Qty) <input type="checkbox"/> Mass disc replication (Qty)	<input type="checkbox"/> Requires Premastering <input type="checkbox"/> Requires Film Development <input type="checkbox"/> Requires:		
Hub Ring: (max 48 chars)			
Input media:	<input type="checkbox"/> CD / CD-R <input type="checkbox"/> DVD / DVD-R	<input type="checkbox"/> DLT <input type="checkbox"/> DAT	<input type="checkbox"/> Existing Stamper <input type="checkbox"/> Other:	
Disk type:	<input type="checkbox"/> CD 74min/650MB <input type="checkbox"/> DVD-5/4.7GB <input type="checkbox"/> CD-R Custom Printing	<input type="checkbox"/> Card CD Square/45MB <input type="checkbox"/> Card CD Round/36MB <input type="checkbox"/> Mini CD-8cm/190MB	<input type="checkbox"/> Other:	
Disk Content:	<input type="checkbox"/> Cd-rom <input type="checkbox"/> Audio	<input type="checkbox"/> Mixed mode <input type="checkbox"/> Mac/Hybrid	<input type="checkbox"/> Dvd-rom <input type="checkbox"/> Dvd-video	<input type="checkbox"/> Other:

Replication Details			
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CD Label Print:	Number of CD colours:	<input type="checkbox"/> Cyan <input type="checkbox"/> Magenta <input type="checkbox"/> Yellow	<input type="checkbox"/> Black <input type="checkbox"/> White Layer <input type="checkbox"/> Background	<input type="checkbox"/> Other:
Packaging:	<input type="checkbox"/> Spindle only <input type="checkbox"/> Plastic sleeve with flap <input type="checkbox"/> Paper sleeve w/window <input type="checkbox"/> Slim Line Box Black <input type="checkbox"/> Slim Line Box Blue	<input type="checkbox"/> Jewel box w/Black tray <input type="checkbox"/> Jewel box w/transp. tray <input type="checkbox"/> DVD box <input type="checkbox"/> DVD box double <input type="checkbox"/> Cellophaning	<input type="checkbox"/> Other:	
Paper parts:	<input type="checkbox"/> Inlay 4/0 (JB) <input type="checkbox"/> Inlay 4/4 (JB) <input type="checkbox"/> Cover card 4/4 <input type="checkbox"/> Booklet 4p 4/1	<input type="checkbox"/> Booklet 4p 4/4 <input type="checkbox"/> Booklet 08p 4/1 <input type="checkbox"/> DVD Cover 4/0 <input type="checkbox"/> DVD Booklet 4p 4/4	<input type="checkbox"/> Other:	

Important Notice!

- Always enclose coloured proof printings.
- Please send two identical input media carriers (i.e. Two master CDRs)
- Electronic image files should be saved in the proper mode (generally CMYK or grayscale, NOT RGB).
- Electronic files received from clients are considered to be in FINAL FORM.
- Changes & corrections made to electronic files by MediaSoft shall be billed at USD30 per hour.
- Production of the colour separation films by MediaSoft shall be billed at USD0.05 per sq. inch.

SIGNATURE	PRINTED NAME	DATE
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Leave this area to be filled in by MediaSoft International

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RECEPTION DATE	ORDER CODE	ACCEPTED (NAME & SIGNATURE)
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OPTICAL DISC PRODUCTION ORDER FORM	<i>Part 2 of 2</i>
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Company:	
Order Title:	

I fully understand and willfully accept the following principles, terms and conditions in choosing to cooperate and work with MediaSoft International:

- I affirm that I have obtained all necessary copyright clearances, including any artwork, images, sounds, music, songs, videos, etc., have paid the mechanicals, developers, engineers and composers involved in the project ordered, and agree to indemnify and hold harmless MediaSoft International, Ltd., from any and all claims, demands, suits and proceedings asserted regarding any copyright-infringement or related proceedings. In the event such claims, demands, suits or proceedings result in damages for which MediaSoft International, shall become responsible or liable, including MediaSoft's reasonable attorneys fees associated therewith, then I, at my cost and expense shall satisfy said demand or claim.
- I understand that MediaSoft is not a record label, and that any use of a MediaSoft service does not imply that they are functioning as a label for my release.
- I understand deadlines are NOT GUARANTEED (although MediaSoft is well-known for going out of its way to make client deadlines).
- I understand that the final quantity produced will be within plus or minus 5% of the quantity ordered, and that I will pay for the exact quantity manufactured, within this 5% tolerance.
- I understand that there is an implied lien on all materials supplied until final payment is made. (In other words, if I fail to pay my bill in full MediaSoft may dispose of, sell, or license my materials to recoup any debt owed by me).
- My sending of masters and other final materials implies that I have kept an exact safety copy of the audio and software masters, and a computerized or similar backup of all original artwork sent. I will not hold MediaSoft liable for any damage to or loss of materials.
- I understand that MediaSoft does not guarantee an exact color match, nor does it guarantee that there won't be occasional, minor marks on the printing it provides ("printer's hickeys"). It does, however, guarantee that colors will be matched within the commercial criterion of "pleasing color," IF AND ONLY IF I PROVIDE A MATCHPRINT (i.e., a proof made from my actual film) with my order.
- I accept MediaSoft is not responsible for consequential damages (such as loss of potential revenue) due to errors on its part.
- I have full authority to act on behalf of the group or artist and/or developers (if other than myself) for which MediaSoft will perform duplication services, and I may therefore agree to these provisions on their behalf.
- Payment for goods and services are due in full immediately upon the proforma invoice date.
- I agree to pay all collection costs, including reasonable attorney's fees (assuming there is such a thing), in the event my account gets put into collection.
- I agree to personally assume liability as principal for payment of this invoice.
- Electronic files received from clients are considered to be in FINAL FORM. Changes & corrections made to electronic files after receipt by MediaSoft will incur charges. Typesetting corrections on such files will be billed at USD30 per hour with a minimum charge of USD60. Production of the colour separation films by MediaSoft shall be billed at USD0.05 per sq. inch.
- Deadlines & ship dates are not guaranteed, although we're famous industry-wide for going through hoops for our customers, we are not liable for delays.

SIGNATURE	PRINTED NAME	DATE
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RECEPTION DATE	ORDER CODE	ACCEPTED (NAME & SIGNATURE)
	